







2022 Central Carolina Skating Classic and Central Carolina Compete USA Classic (Offering Compete USA, 6.0, Excel and IJS events)

Hosted by the Central Carolina Skating Club

US Figure Skating - Sanction # 30627

Compete USA - Sanction # 30683

May 20-22, 2022

Register Online by April 15, 2022 (No Paper Registrations) www.centralcarolinasc.com/ 2022-competitions

The 2022 Central Carolina Skating Classic will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the <u>current rulebook</u>, as well as any pertinent updates posted on the U.S. Figure Skating website.

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules, and who are currently registered member of a U.S. Figure Skating member club, a collegiate club or who is an individual member in accordance with the current rulebook. A current Learn to Skate USA registration is required for the Compete USA events. Please refer to the current rulebook for non-U.S. citizens.

COVID-19 INFORMATION:

Mask Policy: Face coverings are required to be worn indoors by ALL persons (including fully vaccinated persons) attending any U.S. Figure Skating sanctioned event or activity despite of local, state or facility policies. Skaters may remove their masks when on the ice competing. Skaters will wear their masks during practice ice. This is not only for your protection, but for the protection of others and is applied to all attendees.

Social distancing must be maintained at all times. The CDC recommends a distance of 6 feet and separate pathways will be established within the venue (minimizing crossover and contamination).

All individuals who enter the Orange County Sportsplex to participate in the Central Carolina Skating Classic, as a competitor, coach, chaperone, spectator, official or volunteer, agree as a condition of entry to adhere to the **COVID-19 Code of Conduct** in place at the time of the competition.

This event is a standard U.S. Figure Skating Nonqualifying Competition

Chaperones/Spectators: Athletes 17 years and younger will be permitted one chaperone. Per US Figure Skating SkateSafe regulations, a chaperone must be 18 years or older and an immediate family member. Spectators will be permitted in accordance with state capacity limits in place at the time of the competition. The LOC reserves the right to limit spectators should local or state government impose new restrictions. The LOC also reserves the right to limit the number of coaches per athlete should local or state government imposes new restrictions.

Pre-Event Communication Plan: The LOC will hold a pre-event Zoom call with athletes, parents and coaches. Participation in this call is highly recommended in order for participants to understand how the competition will be conducted, COVID-19 protocols in place and participant obligations.

COVID-19 Protocol Updates: The LOC will share updates on the COVID-19 protocol if changes in public health conditions require modification of our COVID-19 policies prior to the competition.

SERIES INFORMATION: The Central Carolina Skating Classic is participating in the Excel Series. Skaters entered in the Series at eligible levels will earn points for their placement to qualify for the 2022 Excel National Festival, which will be held July 14 – 17, 2022, at the Skating Club of Boston in Norwood, MA. The deadline to register for the Series is March 1, 2022, or prior to your first competition, whichever is earlier. Registration for the Excel Series is available here. For any questions related to the Excel Series, please contact ExcelSeries@usfigureskating.org.

ELIGIBILITY/TEST LEVEL:

Test level: Competition level is the highest test passed as of the entry deadline in the discipline the skater is entering. Entrants may skate one level above that for which they qualify, but they may not skate down in any event. Skaters may only enter one level for each type of event.

Age restrictions/requirements:

Singles free skate events (well-balanced program) have the following requirements:

Juvenile: Girls – 12 years or younger; Boys – 13 years or younger Open Juvenile: Girls – 13 years or older; Boys – 14 years or older Intermediate must be under the age of 18 Adults must be 21 years or older

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group.

Adult Events:

Age classes for all free skate and showcase events:

- Young Adult: 18 years through 20 years
- Class I: 21 years through 35 years
- Class II: 36 years through 45 years
- Class III: 46 years through 55 years
- Class IV: 56 years through 65 years
- Class V: 66 years and older

Age classes for all solo pattern dance events:

- Young Adult/Class I/II: 18 years through 45 years
- Class III/IV/V: 46 years and older

All adult age classes may be divided or combined depending on the number of entries and at the discretion of the chief referee. Men and ladies will be combined in Adult 1 through Adult Bronze free skate events (based on the <u>Adult Competition Series Rules</u>). Athletes in Adult Silver and higher free skate events with no competitor of the same gender in another age class will be offered the opportunity to skate an exhibition for first place or skate up to the next higher level (if this provides a competitor). The chief referee reserves the right to request proof of age.

Skaters entering Beginner through Pre-Juvenile events will be divided as closely as possible by age should the number of entries warrant more than one group. The LOC reserves the right to combine levels where there are not enough entries.

Age divisions are determined by age on May 20, 2022. Age divisions may be further broken down to equalize group size.

Updated 03-04-2022

COMPETITION REGISTRATION:

Have the skater's correct Learn to Skate USA or U.S. Figure Skating ID number on hand before starting registration. Memberships must be current for the 2021-22 season, which ends on June 30, 2022.

SKATERS ENTERING EXCEL SERIES EVENT (Excel Beginner - Excel Senior):

Excel Event Skaters will register twice – both registrations are required.

The first registration is via U.S. Figure Skating's Event Management System (EMS) to register in the event. The second registration is via EntryEeze for submitting of music and PPCs, to purchase and schedule practice ice, and to register for any additional, non-Excel Series events desired.

See Appendix A for instructions on how to register in EMS and Appendix B on how to register in EntryEeze. You do not need to be registered to participate in the Excel Series in order to register for these events but you must register for all Excel free skate events in EMS FIRST before registering in Entryeeze.

SKATERS ENTERING ALL OTHER EVENTS (NON-EXCEL SERIES EVENTS):

Skaters will register online via EntryEeze. See Appendix B for instructions on how to register. Please make certain your profile is up to date and correct before selecting events. If you do not see the correct level when selecting an event, please check the profile in Entryeeze to make sure the test levels are correct.

Waivers:

There are 4 waivers - all are required to be completed by ALL competitors. One waiver is signed during EntryEeze registration. Three standard U.S. Figure Skating waivers are accessible via the <u>Members Only</u> website must be completed prior to the competition, instructions <u>here</u>.

PARTNERED EVENTS: Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.

ENTRIES:

Entry fees are as follows:

- First IJS Event \$135, each additional IJS Event \$80
- First Non-IJS Single Event (including Showcase Single and Duet Events) \$100, each additional Non-IJS Single Event \$70
- First Solo/Adult Solo Pattern Dance Single Event \$100, each additional Solo/Adult Solo Pattern Dance Event \$45
- First Showcase Single/Duet Event \$100, each additional Showcase Single/Duet Event \$45
- First Compete USA Single Event \$60, each additional Compete USA Single Event \$30
- Late Fee (if sent after April 15th) \$40 per event
- Please review your choice of events closely. Any change of event due to your error will result in a \$25 fee per each event changed.
- Test Credit Packets must be purchased via EntryEeze by May 5, 2022. The cost is \$10/packet.
- Short Program and Free Skate are considered separate events; if both are entered the fee would include both the
 First and Additional IJS Event Fees.
- Participation in the Excel Series is not required to register for Excel events.

LATE ENTRIES: Late entries may be accepted at the discretion of the competition committee. If accepted, a late fee of \$40 will be assessed.

This event is a standard U.S. Figure Skating Nonqualifying Competition

REFUND POLICY: Entry fees will not be refunded after April 15, 2022, unless no competition exists, or an event is canceled. There will be no refunds for medical withdrawals. **The online processing fees are not refundable.** Contested credit card charges will be assessed a \$35 fee. Payment of the fee will be required before a skater is allowed to participate in practice ice or events.

<u>SCHEDULE:</u> Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

<u>FACILITIES:</u> The competition will be held at Orange County Sportsplex, 101 Meadowlands Dr, Hillsborough, NC 27278, 919-644-0339, http://www.oc-sportsplex.com. Facility includes one NHL ice surface (NHL 200' x 85'), locker rooms and on-site snack bar.

LIABILITY: U.S. Figure Skating, CCSC and the Orange County Sportsplex accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

PLANNED PROGRAM CONTENT (PPC) FOR IJS EVENTS:

DEADLINE: May 5, 2022, at 11:30 pm ET * Late Fee \$25

Competitors participating in IJS events with music are required to submit PPC in EE no later than May 5, 2022 at 11:30 pm ET. After this date, skaters will be locked out of this feature and subject to a \$25 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

MUSIC UPLOADS:

DEADLINE: May 5, 2022, at 11:30 pm ET * Late Fee \$25

Competitors participating in events with music are required to upload their music to EE no later than May 5, 2022 at 11:30 pm ET. After this date, skaters will be locked out of this feature and subject to a \$25 late fee. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

GENERAL MUSIC GUIDELINES:

Your music must meet the following criteria. If you have questions about what format you have, please contact your coach and get a new version of your music that meets the criteria listed below.

Music Criteria:

- File Format: MP3
- Bit Rate: 192 kbps or higher and Sample Rate: 44,100 kHz
- This will be verified by the music chair and they may request you upload a corrected file.

Leaders and trailers (the silence or "dead space" before and after the actual start and end of the program music) may not exceed two (2) seconds. We prefer that there be NO leaders or trailers at all. Excessive leaders and trailers may disrupt the playing of the music during competition.

Competitors must also bring a copy of their competition music stored on a portable audio device with an audio output port/jack (e.g. smartphone or digital audio player with an analog, 3.5 mm jack, or USB/Lightning port to analog audio adaptor) as a backup in case of technical difficulties. The competition will **not** accept CD audio files as backup.

JUDGING SYSTEM:

The International Judging System (IJS) will be used for the following events:

- Singles Well Balanced Program Free Skate events, NoTest, Pre-Preliminary-Senior
- Singles Short program events, Juvenile–Senior
- Adult Bronze, Silver, Gold and Adult Masters Free Skate events

This event is a standard U.S. Figure Skating Nonqualifying Competition

- Excel Pre-Preliminary through Excel Senior, including Excel Plus events
- Showcase events will be scored according to the Component Judging System

The 6.0 Majority Judging System will be used for all other events.

<u>CRITIQUES</u>: If conditions permit, critiques swill be offered for IJS singles, short, well-balanced free skate programs, preliminary through senior and IJS Excel programs. Coaches and competitors are invited to attend. IJS critiques will only be available to skaters who submit Planned Program Content.

ON-SITE CHECK IN/REGISTRATION: Registration will be open one hour before the first event of each day and run through the last event of the day. The registration table will be located in the lobby of the facility. Should public health conditions warrant, check-in times may be assigned according to warm up group or practice ice sessions. A health screening may be conducted at check in for competitors, chaperones, coaches, officials and volunteers.

<u>COMPLIANCE AND CREDENTIALS:</u> Skaters, chaperones, coaches, officials and volunteers will be issued credentials that will permit access to the facility. To receive credentials, each individual must sign the COVID-19 Code of Conduct which states that the participant will follow the health and safety rules of the competition.

Participants in breach of the Code of Conduct will be denied entry and/or asked to leave and their credentials will be revoked.

LOCKER ROOMS AND CHANGING AREAS: Locker rooms will be available for competitive events. Clothing changes are not permitted. SkateSafe rules will be strictly enforced. Parents and coaches are not permitted in locker rooms. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SkateSafe Handbook (both found on the U.S. Figure Skating SkateSafe page.)

EXHIBITIONS AND SINGLE-ENTRY EVENTS:

- Well-Balanced IJS Events & Short Programs: If there is only one skater entered, it will be scheduled as an
 exhibition (with critique if applicable), unless the skater wishes to cancel with entry fee refund. Skaters in
 exhibitions will not be eligible to receive awards.
- Excel Events: If there is only one skater entered, it will be scheduled as a single-entry event and eligible to receive awards.
- Athletes in adult silver and higher free skate events with no competitor of the same gender in another age class will be offered the opportunity to skate an exhibition, skate up to the next higher level (if this provides a competitor) or be issued a refund.
- Compete USA events: If there is only one skater entered, it will be scheduled as a single-entry event and eligible
 to receive awards.
- Showcase Events: If there is only one skater entered, it will be scheduled as a single-entry event and eligible to receive awards.
- All other 6.0 events: If there is only one skater when the competition schedule is ready to be published, the event will be cancelled, and the skater will be offered the option to skate up a level, if available (paying any difference in event fee), or to receive a refund. If withdrawals subsequent to the posting of the schedule reduce the number of entries in an event to one, it will be scheduled as a single-entry event. The chief referee and competition chairperson reserve the right to combine ladies' and men's/girls' and boys' events when permitted by U.S. Figure Skating Rulebook.
- The competition committee also reserves the right to limit entries to any event, to cancel an event based upon time restrictions, to combine event levels and to cancel the event.
- The chief referee and competition chairperson reserve the right to combine ladies' and men's/girls' and boys' events where permitted by U.S. Figure Skating Rulebook.

PRACTICE ICE:

Individual practice ice sessions will be available for all competitors to pre-purchase when registering online via Entryeeze. All sessions are 20 minutes in duration. There are no refunds for prepaid sessions, even if not used. No music is played on practice ice. A maximum of one practice ice session may be pre-purchased per skater per eligible event (sessions \$15 per 20 minutes).

The practice ice selection window dates and open sales (sessions \$15 per 20 minutes) will be emailed out to all registered skaters once the event schedule has been finalized. Assuming there remains sessions available, several weeks before the start of the competition, the limits on the number of practice ice sessions will be lifted for skaters seeking additional practice ice opportunities.

<u>AWARDS:</u> Medals will be awarded for first, second, third and fourth place finishers in each group in each regular event; no medals will be awarded for exhibitions. Compete USA events will be limited to six skaters in a group, if possible, and all will receive awards.

The Maxine Hayes Freeland Memorial Award is presented to the Juvenile Girls Champion in honor of Mrs. Freeland and her contributions and support to young skaters.

OFFICIAL NOTICES: An official bulletin board will be maintained on the CCSC website, www.centralcarolinasc.com/2022-competitions It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters should arrive no later than one hour prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

<u>TEST CREDIT:</u> Skaters who wish to register to receive test credit will be able to pre-purchase the test credit packet online through Entryeeze. The cost will be \$10/packet. Coaches will receive the packet by email after the competition.

Deadline to pre-purchase is May 5, 2022. Per <u>Technical Notification 272</u>, effective December 1, 2021, singles skaters competing in Excel Free Skate events at the Excel juvenile level and above that are judged under the IJS and use the 2022 Excel free skate requirements, will be eligible to submit protocols for test credit.

VOLUNTEER INFORMATION:

Volunteers are needed for announcing, music, and ice monitoring as well as hospitality and logistics. To volunteer, contact Kelli Edwards at kelli.edwards@gmail.com Many hands make light work!

LOC CONTACT INFORMATION:

For competition and questions, contact Local Organizing Committee (LOC) co-chairs: Laura Grieme-Meinecke at isk8nyc@yahoo.com or Li Qian at ligian1979@gmail.com

If you would like to join the LOC, please contact us!

COMPETITION PHOTOGRAPHY:

Danielle Woods Photography. LLC will be providing photography for this competition. She will photograph all skaters entered in this competition. No pre-purchases or registration is needed. Photos will be available for purchase after the event. You will receive an email the Thursday after the event is over with a link to your private online photo gallery. This will be sent to the email you used to register for this event. You will be able to shop online and all print and product purchases will be shipped to your house.

To find out more about your photographer visit https://www.daniellewoodsphotography.com

COMPETITION VIDEOGRAPHY:

As a gift to our competitors, all skaters will be able to download a video of their Central Carolina Skating Classic events FREE
OF CHARGE from Looking Glass Productions! Additional information on how to access your videos will be sent out once registration has closed. If you have any questions, you can reach Looking Glass Productions directly through the website.

Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.

Updated 03-04-2022

INFORMATION REGARDING COACHES:

To be a credentialed coach at a sanctioned nonqualifying competition, coaches must meet the compliance requirements listed below and verified by the U.S. Figure Skating.

<u>Coach/Choreographer (domestic/non-foreign):</u>

- ✓ Must be a current full member of U.S. Figure Skating either through a member club or as an individual member.
- ✓ <u>If 18 years or older</u>, must submit information for, proper payment of registration fee and successfully pass a background check.
 - o The background check will be valid for two seasons, the one in which it was completed plus one additional.
- ✓ <u>If 18 years or older</u>, must complete annual SkateSafe Training.
 - o The training will be valid for 365 days from date of completion and there is no cost for the training/certification.
- ✓ Must complete the Professional Coach/Choreographer Coaching Education Requirement (CER) through the Professional Skaters Association (PSA).
- ✓ Must submit proof of general liability insurance with limits of \$1 million per occurrence/\$5 million aggregate.
- ✓ Must agree to the U.S. Figure Skating Code of Ethics.
- ✓ Must complete three waivers: 1) Assumption of Risk, Waiver and Release and Indemnification Agreement,
 2) Medical Consent and 3) Name and Likeness Release and Consent Agreement.
- ✓ If attending a qualifying competition or traveling as a part of Team USA and/or International Selection Pool (ISP), must be a full member of the <u>Professional Skaters Association (PSA)</u>.

SkateSafe training is available through <u>www.usfsaonline.org</u> for full members of U.S. Figure Skating (through Learn to Skate USA portal for instructors). There is no cost to this training and certification is valid for 1 season.

The LOC will have a list of compliant coaches who are approved to receive a credential at the competition. Coaches will need to check in at the event registration desk and show a government issued photo I.D. to receive a credential.

If a coach cannot provide a photo I.D. and is not on the list or cannot produce the necessary documents, he or she will not be allowed a credential. There will be <u>no exceptions</u> to this policy.

If a foreign coach has only foreign athletes at your competition, a background check and SafeSport Training is not required. Instead, the coach must submit a letter from their Federation stating they are a member in good standing.

For more information regarding Coach Compliance, please visit: http://usfsa.org/content/Coaches%20Requirements%20Chart.pdf

ACCOMMODATIONS:

Holiday Inn Express, 6119 Farrington Rd, Chapel Hill, NC (919) 489-7555

Hampton Inn,1542 N Gregson St, Durham, NC (919) 688-8880 (I-85 and Gregson Street)

Spring Hill Suites by Marriott, 5310 McFarland Drive, Durham, NC - (919) 403-1111 (I-40 at exit 270)

Homewood Suites by Hilton, 3600 Mount Moriah Road, Durham, NC 27707 - (800) 491-1470 (I-40 at exit 270) (doubles and kings available)

EVENTS OFFERED:

See Current Rulebook or click https://www.usfigureskating.org/story?id=84114 for current rules and requirements.

General parameters:

- Skaters may <u>not</u> enter both a Well Balanced Free Skate event and an Excel Free Skate event at the same nonqualifying competition.
- Skaters will skate to the music of their choice. Vocal music is permitted at all levels.
- Level will be determined by the highest Free Skate test passed. Skaters, including adults, may compete at the highest level they have passed, or skate up to one level higher.
- The IJS judging system will be used in singles events Preliminary, Pre-Juvenile, Open Juvenile, Adult Bronze, Silver, Gold and Adult Masters. The 6.0 judging system will be used for other Well Balanced Free Skate events.
- The IJS judging system will be used in all Excel PLUS events and Excel Juvenile through Senior. The 6.0 judging system will be used for other Excel events.
- The 6.0 judging system will be used for Solo Pattern Dance and Adult Solo Pattern Dance events. Music for these events will be "Skaters Choice" and can be uploaded to Entryeeze.
- Showcase events will be scored according to the new Component Judging System.
- All relevant and appropriate rules will be used. Coaches and athletes are expected to be aware of these rules by reading the documents on http://www.usfsa.org/story?id=84114 under "Technical Information," then "Singles/Pairs."

FREE SKATE & SHORT PROGRAM SINGLES

Excel Free Skate: Beginner – Senior 2021-2022:

https://www.usfigureskating.org/system/files/2022%20Excel%20Free%20Skate%20Requirements.pdf

Singles Well Balanced Free Skate: No Test – Senior 2021-2022:

https://www.usfigureskating.org/system/files/2021-22%20Singles%20FS%20Chart.pdf

Adult Well-Balanced Free Skate: Adult Pre-Bronze – Adult Gold/Masters Junior/Senior 2021-2022: https://fs12.formsite.com/USFSAIT/images/2021-22 Adult Singles WBP Chart.pdf

Adult Introductory Free Skate Beginner through Bronze 2021-2022: https://fs12.formsite.com/USFSAIT/images/Adult-Beginner-High-Beginner-FS.pdf

Singles Short Program: Juvenile – Senior may follow 2021-2022 –or- 2022-2023 rules.

- 2021-2022: https://www.usfigureskating.org/system/files/2021-22%20Singles%20SP%20Chart.pdf
- 2022-2023: https://www.usfigureskating.org/system/files/2022-23%20Singles%20SP%20Chart.pdf

Solo Pattern Dance Preliminary – Gold:

https://www.usfigureskatina.ora/system/files/SoloPatternDance-Rotations.pdf

Adult Solo Pattern Dance Adult Preliminary – Adult Gold: https://fs12.formsite.com/USFSAIT/images/Adult_SPD_2021-22.pdf

SHOWCASE EVENTS

Showcase Events – Dramatic Performance, Choreographic Artistry, Lyrical Pop, Character Performance and Comedic Impression: Beginner through Senior; Adult Pre-Bronze through Masters

https://fs12.formsite.com/USFSAIT/images/Showcase_Individual_Entertainment_events.pdf

Showcase Events – Duet Events: Beginner through Senior; Adult Pre-Bronze through Masters https://fs12.formsite.com/USFSAIT/images/Showcase Duet events.pdf

COMPETE USA EVENTS

See the Compete US 2021-2022 Manual for required elements.

Snowplow Sam – Basic 6 Program (with music)

Pre-Free Skate – Free Skate 1-6 (with music)

Adult 1-6 Free Skate (with music)

Snowplow Sam – Basic 6 Elements

(no music - Skater will perform one element at a time in the order listed in the Compete USA manual

Hockey 1-4 Challenge

(no music - Skater will perform one element at a time in the order listed in the Compete USA manual

Pre-Free Skate – Free Skate 1-6 Compulsory (no music, full ice, with connecting steps)

Adult 1-6, Beginner-Bronze Compulsory (no music, half ice, limited connecting steps)

Spin Challenge (no music, half ice, limited connecting steps)

Jumps Challenge (no music, half ice, limited connecting steps)

Appendix A: EMS Registration for Excel Events:

Excel Event Entries will be accepted via U.S. Figure Skating's Event Management System (EMS) with credit card only. Each transaction includes a 3% credit card fee.

Registration Deadline: April 15 at 11:30 pm ET. However, the LOC reserves the right to close entries early if maximum capacity is reached. Please register in a timely manner.

- 1. Go to https://m.usfigureskating.org
- 2. Click the "Members Only" button and enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org
- 3. Click the BLUE "EMS Event Management System" button in the middle of the Members Only landing page.
- 4. Select the "Competition Registration" tab
- 5. Choose "Central Carolina Skating Classic" from the list of non-qualifying competitions.
- 6. If you need assistance completing your registration, contact productsupport@usfigureskating.org

APPENDIX B: Entryeeze (EE) Registration for All Events

Entries will be accepted via EntryEeze with credit card only. Each transaction includes a 3% convenience fee.

Registration Deadline: April 15 at 11:30 pm ET. However, the LOC reserves the right to close entries early if maximum capacity is reached. Please register in a timely manner.

- 1. Go to http://comp.entryeeze.com/Home.aspx?cid=373
- 2. Select "Parents and Skaters"
- 3. Enter the skater's ID number and press enter.
- 4. Follow the on-screen instructions to either retrieve a prior competition profile (PIN required) or choose "No thanks, I'll create my account from scratch"
- 5. Be sure to review/update the skater's profile! Name, birthdate, contact information, coaches and home club must be accurate to receive correct communications.
- 6. Please verify the USFS Test Levels in the profile section so that they reflect the most-recent tests or levels **passed**.
- 7. Select Competition > Register for Events > Levels and then choose "Add to shopping cart." (Note: The options displayed are based on the tests/levels saved in the skater's profile. See 6, above)
- 8. Practice Ice Sessions are available for pre-payment, which allows earlier selection of time slots.
- 9. Once you have selected the events and practice ice sessions, go to the "Shopping Cart" to review the selections and select "Proceed to checkout" to pay. Follow the on-screen instructions to make your payment.

Both skaters in couples' events must register. Each skater must pay their half of the fees. Only one skater in the couple is required to upload the couple's music and PPCs. Both skaters must purchase practice ice.

Entryeeze Uploads of music, PPCs and Manage Practice Ice:

Once online registration has been completed, skaters can now manage their music and PPC uploads as well as manage their practice ice, view competition schedule and update coach information in Entryeeze.

- 1. Go to www.entryeeze.com and go to the "2022 Central Carolina Skating Classic" sign-in page.
- 2. Select "Skaters & Parents" button and enter your USFS or LTS USA membership number and then your PIN number. Click "Next..."
- 3. Manage music, PPCs and/or practice ice as follows:
 - a. Music: Select "My Music" option under the "Competition" tab.
 - b. PPCs: Select "Planned Program Content" option under the "Competition" tab and select the event/segment for the elements to be uploaded. Select your planned elements from the dropdown menu.
 - c. Practice ice: Select an option under "Practice Ice" tab.
- 4. Remember to "logout" or "sign out."